

*Little Saints Child Care Ministry and Preschool  
Tuition Contract*

Child's Name: \_\_\_\_\_

Birthdate: \_\_\_\_\_

**Full Time Child Care**

Full time rates will apply if a child attends four or five days per week.

_____	Infant (6 weeks to 12 months)	\$232 per week
_____	Toddler (13 months to 24 months)	\$196 per week
_____	Two-Three Years Old ( <b>NOT</b> fully potty trained)	\$180 per week
_____	Three-Four Years Old ( <b>FULLY</b> potty trained)	\$170 per week
_____	Five Years Old	\$170 per week
_____	Multi-Child Discount- 10% for 2 children/15% for 3 or more children	

**Part Time child/ren for children ages 6 weeks to 5 years and not in school**

Due to limited availability in the classrooms, parents must choose their part time days, either 2 or 3 days per week (ex: Monday/Friday etc). If an extra day is needed, arrangements must be made in advance and is **based on availability**, additional charges will apply. Please call 574-825-9683.

Discounts will not be given for children attending part time.

_____	Infant	\$52 per day
_____	Toddler	\$50 per day
_____	Two Years Old	\$42 per day
_____	Three/Four Years Old	\$36 per day
_____	Five Years Old	\$36 per day

**Drop-in Service hourly rate is only available for 5 hours or less, if over 5 hours, daily rate will apply.**

_____	Infant/Toddler	\$ 7 per hour
_____	Two's to Fives	\$ 6 per hour

**I understand and agree to the following:**

1. There is an initial, non-refundable enrollment fee of \$50 per child due with this contract. If I withdraw my child/ren, I understand that there will be a re-enrollment fee.
2. I understand there will be an annual supply fee of \$25 (\$40 for two or more children) charged on the first invoice.
3. **Weekly tuition is due in advance per the above checked schedule.**
4. A late fee will be added to my bill if weekly payment is not received by Friday at 5:30pm.
5. If my bill is more than one week past due my child/ren will not be able to attend until tuition and late charges are paid.
6. I will pay the agreed upon tuition whether my child/ren is/are present or not. This includes family vacations, medical leave, illness, school cancellations, etc.
7. I understand I will receive one free week per year. This is to be taken a full week at a time and my child/ren will not attend during that week.
8. A late charge of \$1.00 per minute per child will be charged for pick up **after 6:00 pm.**
9. I will be responsible for any and all fees, charges, or expenses that Little Saints would have to pay in order to collect any bad debt.
10. I must give at least two weeks notice prior to withdrawing my child/ren.
11. If I am receiving CCDF (Vouchers), I understand that I am responsible to pay the amount that is not covered by CCDF. In the event that I do not bring my child the hours required by CCDF or if I lose CCDF I am responsible for the entire amount due.

Parent signature: \_\_\_\_\_

Date: \_\_\_\_\_

Authorized Little Saints Representative: \_\_\_\_\_

Date: \_\_\_\_\_

*Little Saints Child Care Ministry and Preschool  
Tuition Contract*

Child's name: \_\_\_\_\_ Start Date: \_\_\_\_\_

Birthdate: \_\_\_\_\_ School Attending/Grade: \_\_\_\_\_

**School age child care for children in Kindergarten through 5<sup>th</sup> grade**

These rates are during the school year for children attending three or more days a week. These rates include 2 hour delays and early releases from school. Additional charge will apply for school cancellations.

_____	Before and after school	\$75 per week
_____	Before school only	\$58 per week
_____	After school only	\$58 per week
_____	Daily Rate- care <u>over</u> 5 hours a day	\$35.00 per day (school cancelations)
_____	Weekly Rate- (Spring Break, Christmas etc)	\$140.00 per week
_____	Hourly Rate- care for <u>5 hours and under</u>	\$ 6 per hour

Daily rate/hourly rate is only for children in Kindergarten through 5<sup>th</sup> grade only. **Availability is limited;** please call the child care office in advance for availability: 574-825-9683.

**I understand and agree to the following:**

- There is an initial, non-refundable enrollment fee of \$50 per child due with this contract. If I withdraw my child/ren, I understand that there will be a re-enrollment fee.
- I understand there will be an annual supply fee of \$25 (\$40 for two or more children) charged on the first invoice.
- **Weekly tuition is due in advance per the above checked schedule.**
- A late fee will be added to my bill if weekly payment is not received by Friday at 5:30pm.
- If my bill is more than one week past due my child/ren will not be able to attend until tuition and late charges are paid.
- I will pay the agreed upon tuition whether my child/ren is/are present or not. This includes family vacations, medical leave, illness, school cancellations, etc.
- I understand weekly tuition is due every week of the school year whether my child is present or not. Exceptions: Shut Down Weeks, Christmas Break, & Spring Break. If my child attends during Christmas or Spring Break, rate charged will be based on attendance.
- A late charge of \$1.00 per minute per child will be charged for pick up **after 6:00pm.**
- I will be responsible for any and all fees, charges, or expenses that Little Saints would have to pay in order to collect any bad debt.
- I must give at least two weeks notice prior to withdrawing my child/ren.
- If I am receiving CCDF (Vouchers), I understand that I am responsible to pay the amount that is not covered by CCDF. In the event that I do not bring my child the hours required by CCDF or if I lose CCDF I am responsible for the entire amount due.

Parent signature: \_\_\_\_\_

Date: \_\_\_\_\_

Authorized Little Saints Representative: \_\_\_\_\_

Date: \_\_\_\_\_